

JE Robinson Company
New Hire Employee Information

Employee Name *

Street Address *

City State Zip *

Municipality of Residence *

County of Residence *

Cell Phone Number

Email Address

Date of Birth *

Date of Hire *

Full Time or Part Time *

Hourly Rate *

Check List (Send to JE Robinson)

2024 W4

Residency Form

1-9 Form

Direct Deposit - if applicable

(please attach voided check)

Additional Comments:

* ALL INFORMATION MUST BE RECEIVED TO PROCESS PAYROLL